2010 SAUK COUNTY DEPARTMENT OF PLANNING AND ZONING
APPLICATION FOR PERMITS

Sauk County Planning & Zoning, 505 Broadway, Baraboo, WI 53913
Phone: 608/355/3285 Fax: 608/355/4440
INCOMPLETE APPLICATIONS WILL BE RETURNED!

COUNTY USE ONLY --
County ID# ____
Land Use: ____
Sanitary: ____
Shoreland: ____
State #: ____
Fees: ____
Date App: ____
Appr. By: ____
Date Issued: ____
Fire Sign # ____
Date Posted ____

SECTION 1: LANDOWNER INFORMATION »»»»»»»»»»»»»»»»»»»»»»»»»»»

Land Owner: ____________________

Mailing Address: ____________________

City: ____________ State: ________ Zip: ____________

Phone(H): ____________ Phone:(W) ____________

SECTION 2: PROPERTY DESCRIPTION »»

Tax Parcel# ____________ CSM/Subdivision: ____________ Lot# ______ Road Name: ____________

Town of: ____________ ______¼, ______¼, Section ________, T______,N, R______E

Zoning District: ____________ Lot Size (Acres): ________ ❑ Floodplain/Floodway ❑ Shoreland

FEE AMOUNTS:

_______ Land Use _______ Plan Review
_______ Sanitary _______ Soils Onsite
_______ Groundwater _______ Penalties
_______ Fire #

_______**TOTAL FEES DUE**

All Application Fees are nonrefundable

FEE AMOUNTS: See Fee Schedule For Full Listing

Single Fam - $500	Multi-Fam- $600	Comm/Indust Bldg - $600
Decks/Stairs - $50	Additions - $200	Comm/Indus Add - $300
Accessory Structure - $100	Filling & Grading - $100	Retaining walls $200<100sqft - $300>100sqft
Fire Sign - $100	Floodplain Surcharge - $200	

Septic Fees:

Convl/Mound/IGP/Atgrade - $450.00	Holding Tank - $550.00	Privy/Reconnect - $200.00
Tank or Drainfield Replace - $200.00	Renw/Transf - $100.00	Groundwater - $125.00
Lrg System 1,000/gal/day - $525.00	Lrg System 3,000/gal/day - $650.00	Soils Onsite - $100.00
HTPlan Review $90.00	Atgrade Plan Review - $250.00 - $400	

SECTION 3: LAND USE DESCRIPTION»»»

PLOT PLAN AND FLOOR PLANS REQUIRED ON 8½ X 11 PAPER ONLY(See Section 7)

Contractor: ____________________ Phone: ____________

Mailing Address: ____________________

Describe all structures and/or uses to be permitted: ____________________

Approximate Assessed Value of the Structure: $____________ ❑ New Construction ❑ Addition ❑ Change in Use

SIZE OF STRUCTURE(S):
Width / Length / Peak Height

______ / ______ / _______
______ / ______ / _______

SETBACK DISTANCES:

____ft. & ___ft. to side lot lines ____ft to septic tank ___ ft to landfill
____ft to rear lot line ____ft to septic field ____ft to well
____ft to centerline/row of road ____ft to nav. water ____ft to ____________

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Comments/Conditions of Approval: ❑ **Setback Survey Required (see Section 8, #2)**____________________

____

____

SECTION 4: PLUMBING DESCRIPTION »»»

Septic Installer: ____________________ License: ________ Phone: ____________

CHECK APPLICABLE:

❑ New ❑ Commercial
❑ Replacement ❑ Residential
❑ Reconnection ❑ Other

CHECK APPLICABLE SYSTEMS

❑ Gravity/Dose ❑ IGP ❑ At-Grade ❑ New Tech (explain)
❑ Mound <24" (A+4) ❑ Holding Tank ❑ Lrg System ❑ Pit/Vaulted Privy
❑ Mound >24" ❑ Tank/Field Only

SECTION 5: FIRE SIGN All information MUST be on Plot Plan»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»

Closest neighbor's fire number is: ____________, which is ______ ft ❑North ❑South ❑East ❑West from my proposed driveway, and on the ❑ same or ❑ opposite side of the road. Driveway is ______ ft from the property line.

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Fire# Assigned:	Clerk:	FireDst:	Ambdst:	Firewrd:	PO:

SECTION 5: FIRE SIGN CONTINUED:»»

The number you will be issued is based on the location at which your driveway meets the main road. When you are filling out information on your plot plan, an accurate measurement between driveways or property line is needed to insure a uniform numbering system and quick emergency service.   Fire signs will be installed at the time of sanitary inspection, weather permitting. **INACCURATE/INCOMPLETE FIRE NUMBER INFORMATION MAY RESULT IN ADDITIONAL FEES AND FIRE# CHANGES**. **All Fire number information must be shown on a Plot Plan.**

SECTION 6: DRIVEWAY PERMIT»»

If your proposed driveway will access a town road, you must show documentation that you have received a driveway permit from your local Town. If your proposed driveway will access a county road and/or a state highway, you must show documentation that you have received a permit from Sauk County Highway Department, Wisconsin DOT and the local Town, before your landuse/sanitary permit will be issued.

SECTION 7: PLOT PLAN »»

Property owners are responsible for properly identifying all structures, lot lines and easements. In addition, all permanent land features; public roads, wells, navigable water, wetlands, floodplain, drainage ways, rock outcrops and steep slopes shall be clearly identified on all plot plans. **YOU MUST SHOW FIRE NUMBER INFORMATION ON A PLOT PLAN.**

The plot plan shall include a north arrow, be drawn to scale with dimensions shown and be legible. You must also include a diagram of the floor plan on any structure you are building.   If the above information is not shown, your entire permit application package will be denied and your permit review fees are not refundable.

SECTION 8: APPLICANT ACCOUNTABILITY AGREEMENT»»»

Upon signing this document, I take the full responsibility to obtain all necessary permits, from all appropriate *Federal, State, County and/or Town units.*   I also understand that I MUST receive a Sauk County permit prior to receiving a building permit from my local Town.

I hereby certify that all information and drawings are true and correct. I understand that no construction, including but not limited to the pouring of a foundation or basement or the construction or alteration of any other structure may occur before the issuance of all necessary permits and that if building does occur before that time, I am subject to penalty fees in addition to my land use/sanitary fee, citations to be paid to Sauk County Clerk of Courts, and/or removal of the non permitted structure(s).

The required permit must be posted on-site prior to starting any construction. If proper posting of permit is not done, the property owner may be found in violation and subject to citations.   PERMIT IS VALID FOR 2 YEARS FROM THE DATE IT WAS ISSUED.

The issuance of a land use permit shall not be deemed or construed to be a permit for, or an approval of, any violation of any of the regulations of the Sauk County Code of Ordinances.

I will permit representatives from the Sauk County Department of Planning and Zoning to access my property to inspect the project's construction, operation and/or maintenance.

1. SHORELAND zoning applies to all property within 300 feet from the ordinary high water mark of a navigable river or stream or to the landward side of the floodplain, whichever distance is greater and/or within 1000 feet from the ordinary high water mark of a lake, pond or flowage. Land Use permits are required for ponds, ditching, filling and grading, driveways, and all structures within the above described setbacks. Please consult with the **Planning and Zoning Department at 608-355-3285** to determine what restrictions may apply to any expansion, rebuilding or maintenance of the structure.

2. ***Conditions of permit: A survey is required for new construction when any part of the structure is located within 10 feet of the road setback and/or within 10 feet of any setback within the shoreland zoning district. The survey is due at the time the footprint for the structure is finished.***

____   ____________________

Signature of Property Owner   ***Date***

(Signature must be property owner. Applications with agent, contractor, etc., will not be accepted and returned to owner for signature.)